



SPECIAL EDUCATION FOR LIFE SCRUTINY COMMITTEE – 7TH DECEMBER 2017

SUBJECT: DRAFT BUDGET PROPOSALS FOR 2018/19

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES AND SECTION 151
OFFICER**

- 1.1 The attached report setting out details of draft revenue budget proposals for the 2018/19 financial year was presented to Cabinet at its meeting on the 15th November 2017.
- 1.2 As part of the consultation process on the draft budget proposals the Scrutiny Committee is asked to consider and comment upon the content of the report.

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Appendices:
Appendix Cabinet Report 15/11/17 – Draft Budget Proposals for 2018/19



CABINET – 15TH NOVEMBER 2017

SUBJECT: DRAFT BUDGET PROPOSALS FOR 2018/19

REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES & SECTION 151 OFFICER

1. PURPOSE OF REPORT

1.1 To present Cabinet with details of draft budget proposals for the 2018/19 financial year to allow for a period of consultation prior to a final decision in February 2018.

2. SUMMARY

2.1 The report provides details of draft budget proposals based on the Welsh Government (WG) Provisional 2018/19 Local Government Financial Settlement.

2.2 The report also provides details of draft savings proposals for 2018/19 totalling £7.205m.

3. LINKS TO STRATEGY

3.1 The budget setting process encompasses all the resources used by the Council to deliver services and meet priorities.

3.2 Effective financial planning and the setting of a balanced budget support the following Well-being Goals within the Well-being of Future Generations Act (Wales) 2015: -

- A prosperous Wales.
- A resilient Wales.
- A healthier Wales.
- A more equal Wales.
- A Wales of cohesive communities.
- A Wales of vibrant culture and thriving Welsh Language.
- A globally responsible Wales.

4. THE REPORT

4.1 Headline Issues in the Provisional Settlement

4.1.1 Published on the 10th October 2017, the key points of the WG Provisional 2018/19 Local Government Financial Settlement are the following: -

- An overall net cash increase of 1.8% in the Aggregate External Finance (Revenue Support Grant (RSG) and Redistributed Non-Domestic Rates) on an all-Wales basis. This cash increase includes specific grants totalling circa £92m that have been transferred into the RSG and £6m funding for new responsibilities in relation to the prevention of homelessness.

- After adjusting for the transfer in of the specific grants and new responsibilities there is an overall net decrease in the Aggregate External Finance of 0.5% on an all-Wales basis (comparing on a like-for-like basis with 2017/18). This varies by Authority due to the funding formula and ranges from minus 1% to plus 0.2%.
- For Caerphilly CBC there is a cash increase of £1.973m in the Aggregate External Finance. However, after adjusting for the transfer in of specific grants and new responsibilities this equates to a net cash reduction of £2.965m (1%) compared to the 2017/18 financial year.
- Caerphilly CBC's element of the £92m specific grants transferred into the Settlement and the £6m for new responsibilities totals £4.937m. Details are provided in paragraph 4.1.2.
- Changes to other passported grants in the Provisional Settlement result in a net reduction of £0.473m as detailed in paragraph 4.1.3.
- An all-Wales indicative reduction in Aggregate External Finance of minus 1.5% has been provided by WG for the 2019/20 financial year.
- The capital allocations available to Caerphilly CBC in the RSG and from the General Capital Grant have decreased by £64k from the 2017/18 financial year.

4.1.2 Table 1 provides details of transfers into the WG Financial Settlement and new responsibilities: -

Table 1 – Transfers In and New Responsibilities 2018/19

	£m
Transfers In: -	
Single Revenue Grant (waste element only)	1.818
Welsh Independent Living Grant	1.010
Social Care Workforce Grant	1.140
Carers' Respite Care Grant	0.180
Looked After Children: -	
• Expanding Edge of Care Service	0.342
• Support for Care Leavers	0.111
• Reflect	0.054
New Responsibilities: -	
Prevention of homelessness	0.282
TOTAL	4.937

4.1.3 Table 2 provides details of changes to other passported grants included in the WG Financial Settlement: -

Table 2 – Other Passported Grants 2018/19

	£m
Council Tax Reduction Scheme	(0.272)
Private Finance Initiative (PFI)	(0.201)
TOTAL	(0.473)

4.1.4 As in previous years, the adjustments in Tables 1 and 2 (both the increases and decreases in funding) will be passed directly to those services that they relate to.

4.2 2018/19 Draft Budget Proposals

4.2.1 The proposals contained within this report will deliver a balanced budget for 2018/19 on the basis that Council Tax is increased by 4.52%. Table 3 provides a summary: -

Table 3 – Summary

Paragraph	Description	£m	£m
4.2.3 – 4.2.9	Whole-Authority cost pressures	8.867	
4.2.10 – 4.2.18	Inescapable service pressures	2.310	
4.1.1	Increase in WG funding		1.973
4.3.1	Draft savings proposals 2018/19		7.205
4.3.3	Contingent sum/savings in advance	1.000	
4.4.1 – 4.4.2	Council Tax uplift (4.52%)		2.999
	TOTAL	12.177	12.177

4.2.2 Cabinet should note that the draft budget proposals assume no growth for Schools in 2018/19 i.e. a cash flat position. There is no requirement in the Provisional Settlement to protect Schools and they will therefore be required to manage their own pay and non-pay inflationary increases in 2018/19 along with other emerging cost pressures. This in effect equates to a real terms cut of £1.644m (1.68%). However, this needs to be considered alongside the need to deliver savings of £7.205m for other services across the Council, which equates to 3.24% of current budgets. This does therefore provide some relative protection to schools from the full extent of savings required to deliver a balanced budget.

4.2.3 The whole Authority cost pressures totalling £8.867m are set out in Table 4 below -

Table 4 – Whole Authority Cost Pressures

	£m
Pay – Weighted average increase of 1.2%	1.383
Living Wage	0.148
Employer pension contributions	0.249
Non-pay inflation at 2%	2.623
Transfers in and new responsibilities	4.937
Other passported grants	(0.473)
TOTAL	8.867

4.2.4 **Pay – Weighted average increase of 1.2%** - The pay award for the 2018/19 financial year is still subject to agreement so the draft budget proposals currently assume a pay award at 2017/18 levels. This presents a risk as the pay claim submitted by the Trade Unions significantly exceeds this sum. A further risk in relation to pay is that pay scale differentials may need to be reviewed as a result of annual increases in the National Living Wage which was introduced by the UK Government from April 2016. Work is ongoing in this area and the position is being kept under review.

4.2.5 **Living Wage** – Caerphilly CBC is a Living Wage Foundation employer so a sum is included in the draft budget proposals to allow for annual increases in the Living Wage hourly rate.

4.2.6 **Employer pension contributions** – Following the outcome of the most recent triennial valuation of the Pension Fund, Caerphilly CBC is required to increase its pension contribution by £249k (0.28%) for the 2018/19 financial year.

4.2.7 **Non-pay inflation at 2%** - The Consumer Prices Index (CPI) inflation rate is currently 3% against the Bank of England's target rate of 2%. The draft budget proposals only allow for non-pay inflation at 2% so budget holders will need to manage the impact of any shortfall. This is sustainable for 2018/19 but in the longer-term additional funding may need to be set-aside if inflation continues to exceed the Bank of England target of 2%.

4.2.8 **Transfers in and new responsibilities** – As per the table in paragraph 4.1.2.

4.2.9 **Other passported grants** - As per the table in paragraph 4.1.3.

- 4.2.10 It is incumbent upon Council to set a realistic budget each year. Table 5 provides details of the 2018/19 inescapable service commitments/pressures that have been identified and require consideration in respect of funding: -

Table 5 – Inescapable Service Pressures and Other Service Commitments

	£m
Social Services cost pressures	1.500
City Deal partnership revenue contribution	0.060
City Deal debt charges	0.050
Private Finance Initiative (PFI) review	0.700
TOTAL	2.310

- 4.2.11 **Social Services cost pressures** - Cabinet will recall that the 2016/17 budget included additional funding of £2.5m for Social Services cost pressures and a further £3.5m was also set aside in 2017/18. This has been necessary to fund increases in fees for external care providers due in the main to the introduction of the National Living Wage, and additional costs arising from increasing demand for services in both Adult and Children's Services. It is proposed that a further sum of £1.5m should be allocated in the 2018/19 budget to meet ongoing financial pressures for Social Services.
- 4.2.12 **City Deal partnership revenue contribution** – At its meeting on the 31st January 2017, Council agreed an annual revenue contribution of £120k towards the support structure for the City Deal Regional Cabinet. For 2017/18 the contribution was only expected to be £60k due to underspends being carried forward from 2016/17 so £60k was included in the base budget. From 2018/19 onwards there will need to be provision in the base budget to meet the full £120k annual commitment therefore a further £60k will need to be included in the 2018/19 budget.
- 4.2.13 **City Deal Debt Charges** – The City Deal includes a borrowing requirement of £120m for the ten partner Local Authorities. £50k has been included in the 2018/19 draft budget proposals to meet the current anticipated cost for Caerphilly CBC's share of potential early borrowing that may be undertaken during the year. This is being kept under review and will be updated in the final budget 2018/19 budget proposals report that will be presented to Cabinet and Council in February 2018.
- 4.2.14 **Private Finance Initiative (PFI) review** – A review of the Council's PFI contracts is currently being undertaken. These contracts relate to Fleur de Lys (Ysgol Gyfun Cwm Rhymini) and Pengam (Lewis Boys) Secondary Schools, and Sirhowy Enterprise Way (SEW). To assist with this review the services of a company called Local Partnerships have been commissioned. This organisation has a proven track record in relation to supporting public sector bodies through reviews of operational PFI contracts and was recommended by WG.
- 4.2.15 The PFI Schemes are financially managed through two Sinking Funds which profile the anticipated costs and financial contributions over the life of the contracts. At the outset of the contracts the Sinking Funds showed a projected balanced position based on a range of assumptions at that time.
- 4.2.16 Based on updated financial projections completed as part of the ongoing review process the SEW Sinking Fund remains fully funded over the life of the project. However, the latest financial projections for the Schools PFI reveal an anticipated shortfall of circa £22m on the Schools PFI Sinking Fund. The main reasons for this are the following: -
- Financial impact of additional services agreed through the contract benchmarking process i.e. £3.3m.
 - There appears to have been a 'double count' from the outset in relation to the treatment of Free School Meals, with a cost implication of circa £3.5m.
 - Interest on balances is projected to be circa £7.1m less than originally anticipated due to changes in the payment profile and the impact on balances held.

- The remaining balance of £8.1m is due in the main to actual inflationary pressures compared to original assumptions.

4.2.17 To address this anticipated shortfall budgetary growth of circa £700k will need to be built into the Education & Lifelong Learning base budget from 2018/19 to ensure that a balanced position can be achieved for the Schools PFI Sinking Fund. This figure may reduce as part of the ongoing work being undertaken with Local Partnerships as discussions are continuing with the service provider regarding the potential for savings on services such as catering and cleaning.

4.2.18 A separate detailed report on the PFI review will be scheduled for Cabinet prior to final 2018/19 budget proposals being presented to both Cabinet and Council in February 2018.

4.3 2018/19 Draft Savings Proposals

4.3.1 Draft savings proposals have been identified for the 2018/19 financial year totalling £7.205m as summarised in Table 6: -

Table 6 – Draft Savings Proposals 2018/19

Description	2018/19 Saving £m
Savings proposals with no public impact	4.682
Savings proposals with a public impact: -	
• Low impact	1.218
• Medium impact	1.305
TOTAL	7.205

4.3.2 A summary of savings proposals by Directorate/Service Area is provided in Appendix 1 and Appendix 2 provides further details of the savings proposals that are likely to have an impact on the public. As in previous years, those savings proposals that are not expected to have an impact on the public have been consolidated into a single line for each service area. These 'nil impact' savings consist in the main of vacancy management, budget realignment and minor changes to service provision.

4.3.3 The proposed savings of £7.205m along with the proposed Council Tax increase of 4.52% will allow for a contingent sum of £1m to be set aside to meet additional cost pressures that may arise from the final pay award for the 2018/19 financial year and potential changes to pay scale differentials. If this contingent sum is not required in full or in part to meet these potential cost pressures then it is recommended that any balance should be treated as savings in advance to assist with further financial pressures that will need to be managed in future financial years.

4.4 Council Tax Implications 2018/19

4.4.1 The draft budget proposals within this report include a proposed increase of 4.52% in Council Tax for the 2018/19 financial year. This will increase the Caerphilly CBC Band D precept from £1,011.96 to £1,057.70 i.e. an annual increase of £45.74 or weekly increase of £0.88.

4.4.2 The proposed increase of 4.52% for 2018/19 will result in the following totals for the Caerphilly CBC element of the Council Tax (the Police & Crime Commissioner and Town/Community Council precepts would be added to these totals when confirmed at a later date): -

Table 7 – 2018/19 Council Tax (CCBC Element) at 4.52% Increase

Band	Council Tax (CCBC Element) £	Weekly Increase £
A	705.13	0.59
B	822.66	0.68
C	940.18	0.78
D	1,057.70	0.88
E	1,292.75	1.08
F	1,527.79	1.27
G	1,762.83	1.47
H	2,115.40	1.76
I	2,467.97	2.05

4.5 Financial Outlook for Future Years

- 4.5.1 The Medium-Term Financial Plan presented to Council in February 2017 showed a potential savings requirement of £22.161m for the three-year period 2019/20 to 2021/22. This assumed a cash flat position in terms of the WG Financial Settlement for each of the three years. As mentioned in paragraph 4.1.1, WG has provided an all-Wales indicative reduction in Aggregate External Finance of minus 1.5% for the 2019/20 financial year. This would increase Caerphilly CBC's savings requirement by a further £3.984m for 2019/20 alone. If this was replicated in 2020/21 and 2021/22 then further savings of £7.789m would be required. This would result in a total savings requirement of circa £34m for the three-year period 2019/20 to 2021/22.
- 4.5.2 The indicative reduction of 1.5% provided by WG for the 2019/20 financial year is based on a current assumption that a proportion of unallocated UK Government savings totalling circa £3.5bn will flow through to WG. The Chancellor of the Exchequer will present his Autumn Budget Statement on the 22nd November 2017 and this will provide further clarity on any unallocated savings that may impact on WG. Details of the Final 2018/19 Local Government Financial Settlement will be issued on the 20th December 2017 and this will include a revised indicative figure for 2019/20 based on the implications of the Autumn Statement.
- 4.5.3 An updated Medium-Term Financial Plan covering the period 2018/19 to 2022/23 will be presented to both Cabinet and Council in February 2018.

5. WELL-BEING OF FUTURE GENERATIONS

- 5.1 Effective financial planning is a key element in ensuring that the Well-being Goals within the Well-being of Future Generations Act (Wales) 2015 are met.

6. EQUALITIES IMPLICATIONS

- 6.1 An equalities impact assessment will be completed for all of the 2018/19 savings proposals that are expected to have an impact on the public. This is to ensure that decisions that affect different individuals and groups are assessed at an appropriate and relevant level and at the correct stage in the process.
- 6.2 Consultation with residents, when done in accordance with the Council's Public Engagement Strategy and the Equalities Consultation and Monitoring Guidance, also ensures that every resident, regardless of circumstances, has the opportunity to have their views heard and considered in the Council's decision-making process.

7. FINANCIAL IMPLICATIONS

7.1 As detailed throughout the report.

8. PERSONNEL IMPLICATIONS

8.1 Where staff reductions are required as a consequence of savings proposals the Council will firstly try to achieve this through 'natural wastage' and not filling vacancies. However, where this is not possible then every opportunity will be taken to find alternative employment through the Council's redeployment policy. The Council will also utilise other policies as appropriate e.g. voluntary severance.

9. CONSULTATIONS

9.1 Cabinet is asked to agree that the draft budget proposals for 2018/19 should now be subject to a period of consultation prior to final 2018/19 budget proposals being presented to Cabinet on the 14th February 2018 and then Council on the 20th February 2018. The consultation process will run from the 13th November 2017 to the 8th January 2018 and will consist of the following: -

- Online and paper consultation.
- Articles in Newslines.
- Use of Social Media.
- Drop-In Sessions at locations across the County Borough.
- Meetings with the Viewpoint Panel, 50+ Forum, Youth Forum etc.
- Engagement with employees and the Trade Unions.
- Consultation with Town and Community Councils.
- Consultation with the Voluntary Sector.
- Posters at affected establishments.
- Other targeted stakeholder engagement as appropriate.

9.2 As part of the consultation process there will also be a series of Special Scrutiny Committees to focus on the savings proposals. In addition to considering the content of this Cabinet report the Scrutiny Committees will receive further reports providing more detail on the savings proposals that are expected to have an impact on the public. The dates of the Special Scrutiny Committee meetings are as follows: -

- 04/12/17 – Policy & Resources.
- 07/12/17 – Education for Life.
- 11/12/17 – Health, Social Care & Wellbeing.
- 13/12/17 – Regeneration & Environment.

10. RECOMMENDATIONS

10.1 Cabinet is asked to: -

10.1.1 Endorse the draft 2018/19 budget proposals including the proposed savings totalling £7.205m.

10.1.2 Support the proposal to increase Council Tax by 4.52% for the 2018/19 financial year to ensure that a balanced budget is achieved (Council Tax Band D being set at £1,057.70).

10.1.3 Agree that the draft budget proposals should now be subject to consultation prior to final 2018/19 budget proposals being presented to Cabinet and Council in February 2018.

11. REASONS FOR THE RECOMMENDATIONS

- 11.1 Council is required annually to approve proposals to set a balanced budget and agree a Council Tax rate.
- 11.2 Council is required to put in place a sound and prudent financial framework to support service delivery.

12. STATUTORY POWER

- 12.1 The Local Government Acts 1998 and 2003.

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Consultees: Corporate Management Team
Andrew Southcombe, Finance Manager, Corporate Finance
Richard Harris, Internal Audit Manager & Acting Monitoring Officer
Cllr Dave Poole, Leader
Cllr Barbara Jones, Deputy Leader & Cabinet Member for Finance, Performance and Governance

Background Papers:

WG Provisional 2018/19 Local Government Financial Settlement (10th October 2017).

Council (22/02/17) - Budget Proposals 2017/18 and Medium-Term Financial Strategy 2017/2022.

Appendices:

Appendix 1 - Summary of 2018/19 Savings Proposals

Appendix 2 - 2018/19 Savings Proposals

Summary of 2018/19 Savings Proposals

Directorate/Service Division	Public Impact				Total Proposed Savings £000's
	Nil £000's	Low £000's	Medium £000's	High £000's	
Education & Lifelong Learning					
- Planning & Strategy	341	0	333	0	674
- Learning, Education & Inclusion	353	0	186	0	539
- Lifelong Learning	108	25	35	0	168
Sub-Total: -	802	25	554	0	1,381
Social Services/Public Protection/Policy					
- Children's Services	385	0	0	0	385
- Adult Services	330	563	0	0	893
- Service Strategy & Business Support	50	0	0	0	50
- Public Protection	134	151	86	0	370
- Corporate Policy	79	14	0	0	93
Sub-Total: -	978	728	86	0	1,791
Communities					
- Regeneration and Planning	288	166	0	0	454
- Engineering	175	180	534	0	888
- Community & Leisure Services	646	40	131	0	817
- Housing Services	117	0	0	0	117
Sub-Total: -	1,226	386	665	0	2,276
Corporate Services					
- Corporate Finance	80	0	0	0	80
- Procurement & Customer Services	85	80	0	0	165
- Information Technology	340	0	0	0	340
- Corporate Property	197	0	0	0	197
- Human Resources & Communications	140	0	0	0	140
- Health & Safety	70	0	0	0	70
Sub-Total: -	912	80	0	0	992
Miscellaneous Finance	765	0	0	0	765
Grand Total: -	4,682	1,218	1,305	0	7,205

2018/19 Savings Proposals

Savings Proposal	£000's	Comments	Public Impact
EDUCATION & LIFELONG LEARNING			
PLANNING & STRATEGY			
Savings proposals with no public impact.	341.00		Nil
Maintenance of School Buildings - Withdrawal of budget for 50/50 schemes.	333.00	LMS Contingency balances to be used initially. However, In the medium to long-term this would have a significant impact on repairs and maintenance spend on our schools.	Medium
Sub-Total: -	674.00		
LEARNING, EDUCATION & INCLUSION			
Savings proposals with no public impact.	353.00		Nil
Language Support Primary - Vacant posts.	66.00	2 postholders retired end of Summer Term 2017. No impact on statutory provision but some impact for Schools on discretionary provision.	Medium
School Improvement Initiatives - Budget reduction.	120.00	Initially low impact on Schools if Chief Education Officer is able to access Education balances. However, this is not a long-term solution so will rise to medium impact.	Medium
Sub-Total: -	539.00		
LIFELONG LEARNING			
Savings proposals with no public impact.	108.00		Nil
Libraries - Reduction in Book Fund.	25.00	Public unlikely to notice any significant impact, budget currently circa £380k.	Low
Libraries - Reduction in newspapers	20.00	Reduced Open Access provision within our libraries.	Medium
Youth Service - Removal of payment to GAVO for Holiday Scheme Co-ordinator.	15.00	The medium impact assessment is not in relation to the impact on service users but on the potential impact to GAVO. There would be minimal impact on service users as the Youth Service would take up any shortfall in capacity. GAVO would continue to be supported to the value of £25k.	Medium
Sub-Total: -	168.00		
TOTAL: -	1,381.00		
SOCIAL SERVICES, PUBLIC PROTECTION & POLICY			
CHILDREN'S SERVICES			
Savings proposals with no public impact.	385.00		Nil
Sub-Total: -	385.00		
ADULT SERVICES			
Savings proposals with no public impact.	330.00		Nil
Decommission Age Concern Hospital Discharge contract	46.00	Decommissioning of contract for relatively low numbers of people receiving low level non-statutory services for a short period. Links to Information, Advice & Assistance and implementation of the Social Services & Well-Being (Wales) Act 2014 re. promoting independence.	Low

Savings Proposal	£000's	Comments	Public Impact
Decommission 2 Luncheon Clubs contract.	12.00	A small number of people attend these 2 Luncheon Clubs. The service may need to cease or different arrangements will need to be put in place if an alternative funding stream cannot be found.	Low
Domiciliary Care Client Income - Realign budget to reflect outcomes from Members Task & Finish Group and Welsh Government Cap.	75.00	There is an expectation that WG will gradually increase the weekly cap on service users contributions for non-residential care which will translate into a small increase in income each year.	Low
Small reduction in externally commissioned Respite Care for older people and adults with physical disabilities.	30.00	The small reduction will be offset by alternative respite arrangements that can be provided through the Carers Respite Grant.	Low
Decommission DEWIS advocacy contract (residential homes).	12.00	Decommissioning of contract with £45k budget retained for spot purchase. Spot contract is more reflective of the level of service demand.	Low
Decommission Care & Repair (Safety at Home) contract.	13.00	Other schemes are available that provide this service.	Low
Decommission GAVO and MENCAP contracts.	57.00	MENCAP contract ended some time ago and the GAVO contract relates to GAVO's central costs.	Low
Decommission Stroke Association contract.	18.00	Alternative services available through the NHS.	Low
Reduce Crossroads (Advocacy) contract by 50%.	36.00	Advocacy services are available from other agencies.	Low
Implications of Social Services & Well-Being (Wales) Act 2014.	264.00	Potential service users for some services to be signposted to alternative low or nil cost services.	Low
Sub-Total: -	893.00		
SERVICE STRATEGY/BUSINESS SUPPORT			
Savings proposals with no public impact.	50.00		Nil
Sub-Total: -	50.00		
PUBLIC PROTECTION			
Savings proposals with no public impact.	133.50		Nil
Meals Direct - Removal of 1 Van Helper post.	7.50	Will require a severance payment.	Low
Schools Catering - Increase price of Secondary School meals by 10p from April 2018 i.e. from £2.15 to £2.25.	50.00	Will not impact on the most vulnerable families due to Free School Meal eligibility.	Low
Schools Catering - Increase price of Primary School meals by 10p from April 2018 i.e. from £1.90 to £2.00.	54.00	Will not impact on the most vulnerable families due to Free School Meal eligibility.	Low
Registrar's - Increase in ceremony fees in line with cost of providing the service.	10.00	To ensure costs of service provision are fully recovered.	Low
Environmental Health - Pest Control/Animal Trespass post	29.00	Vacant post.	Low
Meals Direct - Increase in charge for Meals on Wheels.	11.00	Proposed increase of 20p per meal.	Medium
Environmental Health - Rat Treatment Fees	20.00	Introduction of a £20 charge for household rat treatments.	Medium
Environmental Health - Deletion of vacant Community Safety Warden posts.	40.00	2 vacant posts to be deleted.	Medium
Environmental Health - Reduce Air Quality & Contaminated Land Monitoring & Contractors	15.00	Will result in reduced activity in these areas.	Medium
Sub-Total: -	370.00		
CORPORATE POLICY			
Savings proposals with no public impact.	79.00		Nil

Savings Proposal	£000's	Comments	Public Impact
Voluntary Sector - Reduction in Technical Assistance Budget.	4.00	Reduction in grants available to Voluntary Sector (total budget is currently £19k).	Low
Policy - Reduction in Well-being budget.	10.00	Reduction in grants available (total budget is currently £41k).	Low
Sub-Total: -	93.00		
TOTAL: -	1,791.00		
COMMUNITIES			
REGENERATION & PLANNING			
Savings proposals with no public impact.	288.00		Nil
Business Support & Funding - Reduction in Community Regeneration Fund.	137.00	Community Regeneration Fund underspend of £115k in 2016/17. Budget for 2017/18 is £232k.	Low
Business Support & Funding - Reduction in Business Grants Budget.	12.00	Business Grants underspend of £4k in 2016/17. Budget for 2017/18 is £62k.	Low
Destinations & Events - Review of events at Llancaiach Fawr.	10.00	A review of events will be undertaken and some of those which are financially unviable will not be hosted in the future.	Low
Urban Renewal - Reduction in Publicity & Promotion budget.	7.00	Reduced frequency of Town Centre banner replacement and change-over and reduced expenditure on "Choose the High Street" campaigns.	Low
Sub-Total: -	454.00		
ENGINEERING			
Savings proposals with no public impact.	174.50		Nil
Highways Operations - Traffic Management minor works budget reduction.	6.00	Reduced programme and maximising grant applications for main schemes.	Low
Highways Operations - Reduction in Winter Maintenance budget.	35.50	This represents a 3.1% reduction in the budget and will be achieved through a review of gritting routes.	Low
Highways Operations - Street Lighting non-routine maintenance budget reduction.	5.00	New contract with external provider provides some efficiency with an increased fixed element, but with more items included in fixed element the non-routine can be reduced.	Low
Highways Operations - Consultancy/road survey budget reduction	4.00	Reduce the frequency of road condition reports	Low
Highways Operations - Reduction in Structures Service Level Agreement (SLA) budget.	20.00	Requires a new programme of inspection on a risk basis.	Low
Transportation - Road Safety salary budget reduction	25.00	Restructure of Team resulting in removal of 1 Road Safety post that transfers to School Crossing Patrol Supervisor (based on retirement).	Low
Transportation - School Crossing Patrol salary budget reduction.	38.00	Based on current vacant posts accumulated over time due to not meeting the ROSPA criteria when sites assessed after employee leaves/retires.	Low
Transportation - Accident Studies budget reduction.	10.00	New contract with external provider reduces the minimum fixed contract element and gives more flexibility to use as and when. This does reduce the detailed information across the whole borough but focus can be on target/risk areas.	Low
Transportation - Traffic Signal maintenance budget reduction.	11.00	Efficiency savings on existing maintenance contract (£4k). Reduction in planned works (£7k) which will reduce ability to replace life expired equipment.	Low

Savings Proposal	£000's	Comments	Public Impact
Transportation - Highways Act S38 etc. fee increase in income budget.	15.00	Due to economic improvement in recent years increased scope to improve external fees. Risks relate to sustainability of existing developments and economic climate.	Low
Transportation - Concessionary Fare Grant support service element increased income budget.	10.00	Due to planned regional collaboration, Caerphilly CBC will look after smaller operator reimbursement for all SE Wales. As we won't have to process large operators this should be maintained within existing support costs but produce more income.	Low
Highways Operations - Reduction in Highways Maintenance budget.	524.00	This represents a 11.3% reduction in the budget and will be achieved through a range of measures including a reduction in the carriageway surface dressing programme and a reduction in the frequency of gully cleansing.	Medium
Transportation - Bus shelter maintenance budget reduction.	10.00	Reduced maintenance programme, assisted by recent Capital grant in Caerphilly Basin. Assets replacement will be affected in the long-term.	Medium
Sub-Total: -	888.00		
COMMUNITY & LEISURE SERVICES			
Savings proposals with no public impact.	646.00		Nil
Caerphilly Adventures Service - increase in income.	20.00	This will be achieved through a review of the pricing structure for the service.	Low
Waste Strategy & Operations - Introduction of "admin" fee for Duty of Care Transfer notes for Commercial Waste Customers.	20.00		Low
Sport & Leisure Services - Closure of Pontllanfraith Leisure Centre.	81.00	This proposal is currently subject to consultation.	Medium
Waste Strategy & Operations - Review of charges for bulky waste.	50.00	Charge of £16 for 1 to 3 items with each item thereafter being charged at £5 per item. This will apply to all items other than fixtures and fittings.	Medium
Sub-Total: -	817.00		
HOUSING SERVICES			
Savings proposals with no public impact.	117.00		Nil
Sub-Total: -	117.00		
TOTAL: -	2,276.00		
CORPORATE SERVICES			
CORPORATE FINANCE			
Savings proposals with no public impact.	80.00		Nil
Sub-Total: -	80.00		
PROCUREMENT & CUSTOMER SERVICES			
Savings proposals with no public impact.	85.00		Nil
Customer First - Staffing reductions.	80.00	This will be achieved through vacancy management linked to the delivery of the approved Customer Services Strategy.	Low
Sub-Total: -	165.00		
INFORMATION TECHNOLOGY			
Savings proposals with no public impact.	340.00		Nil
Sub-Total: -	340.00		

Savings Proposal	£000's	Comments	Public Impact
<i>CORPORATE PROPERTY</i>			
Savings proposals with no public impact.	197.00		Nil
Sub-Total: -	197.00		
<i>HUMAN RESOURCES & COMMUNICATIONS</i>			
Savings proposals with no public impact.	140.00		Nil
Sub-Total: -	140.00		
<i>HEALTH & SAFETY</i>			
Savings proposals with no public impact.	70.00		Nil
Sub-Total: -	70.00		
TOTAL: -	992.00		
<i>MISCELLANEOUS FINANCE</i>			
Savings proposals with no public impact.	765.00		Nil
TOTAL: -	765.00		
TOTAL 2018/19 PROPOSED SAVINGS: -	7,205.00		